

Fraud Issues & Answers for Not-for-Profit Organizations

Summary

The not-for-profit business environment has many unique fraud risks – including fund raising pressures, proper use of donated funds and government grants, the need to report positive program results, and plain old theft and abuse. The need to balance a mission focus, public scrutiny, inherent trust, and limited staffing all combine to create exposures to wrongdoing that demand vigilance.

As a result, many not-for-profit Board members, managers and staff are finding they simply don't have the skills (or time!) necessary to fulfill these responsibilities. Many leaders are waking up to this shortfall in skills and teaching everyone what they need to know to handle fraud challenges. This program does just that – shows participants how to manage their fraud risks in the not-for-profit business environment.

Learning Objectives

This “how-to” course for not-for-profit Board members, managers and employees at all levels will give participants the skills they need to manage fraud risks effectively. Emphasis is on strengthening existing behaviors and controls to target the unique fraud risks in nonprofit organizations.

Program Content

FRAUD DETERRENCE AND PREVENTION

- Identifying misconduct, wrongdoing and fraud risks in the not-for-profit environment
- Perceptions of Fraud exercise
- Creating and maintaining an anti-fraud environment: best practices in daily behaviors
- 10 reasons anti-fraud controls break down (and what to do about it)
- Mapping fraud risks to internal controls and every day behaviors
- Conducting an efficient Fraud Risk Assessment

FRAUD DETECTION

- Believing and doubting: knowing when to question details
- Detection skills for nonprofit managers and staff
- Real life fraud examples and red flags
- Three Step Fraud Detection for Managers
- Special challenges from third party relationships

FRAUD INCIDENT RESPONSE

- Response mechanism - what to do (and what to avoid!) when the alarm sounds
- How to prepare before fraud occurs
- Management's role in incident response and investigations
- Correcting control weaknesses

Instructional Method, Program Length and Continuing Education Credits

This seminar utilizes a combination of lecture, discussion and short exercises. Suggested program length is one full day although a half-day summary version is available on request. In accordance with the standards of the National Registry of CPE Sponsors, Continuing Professional Education credits have been granted based on a 50-minute hour. National Registry of CPE Sponsors Number: 108226

Program Level:	Intermediate
Prerequisites:	Working knowledge of nonprofit management
Field of Study:	Accounting
Recommended CPE Credits:	8 credits. Other lengths available upon request